

Mission Ministry Assistance Fund- Revised 5/16/11

The Mission Ministry Assistance Fund is an endowment fund with money derived from the sale of the Baptist Center on Church Street, less the funds needed to buy property, build and equip a new Baptist Center facility.

This endowment fund shall be called the Mission Ministry Assistance Fund of the Concord Baptist Association. Only funds derived from the interest of the endowment will be available for the Mission Ministry Fund less 10% of income which will be reinvested into the fund. **The principle of the endowment fund will always remain intact.**

The Mission Ministry Assistance Fund will be managed by the Administrative Leadership Team of the Association. Report on activity of fund will be given at Executive Committee meetings. Assistance to mission ministry projects will be considered for community outreach, new church starts, and mission trips.

The purpose of the Mission Ministry Assistance Fund will be to:

- a. Encourage the churches of Concord Baptist Association to engage in carefully and prayerfully planned projects.
- b. Implement the project with actions marked by quality work and committed service.

Applicants for funds will be asked to follow a specific planning process and to submit a written request describing the following areas:

1. Name and briefly describe the project.
2. Describe the needs being addressed.
3. Establish specific, realistic goals/outcomes for the project
4. Describe the following:
 - a. Preparation plans and calendar
 - b. Implementing plans and calendar
 - c. Follow-up plans
5. Submit a complete, realistic budget for the project.
6. State the support being offered by the church, such as (a) pastor's support, (b) church approval, and (c) financial support by the church.
7. Describe how you will measure the effectiveness of the project
8. Agree to submit a final report to the association.

The process for application for Mission Ministry Assistance funding:

1. The amount of assistance available for missions ministry funding is totally dependant upon the interest income from the endowment funds less 10% of income, which will be reinvested into the fund.
2. Awards will be considered for matching funds assistance ranging from \$500-2000 per project. (Multiple churches may cooperate on a single ministry project.)
3. Applications must be in written form, describing the mission project envisioned, the needs to be met, a brief description of the activities, goals and outcomes anticipated, and the planning/implementing process to be followed.
4. Awards may be granted in January and June. Applications must be received by November 1 for January dispersal and April 1 for June dispersal.
5. The staff of the Concord Baptist Association is available to help churches build their strategy and prepare their application.

Contributions to the Mission Ministry Assistance Fund is encouraged.

Revisions to the Mission Ministry Assistance Fund Guidelines must be approved by a two-thirds (2/3) majority by the Executive Committee or in an Annual Meeting.

Mission Ministry Assistance Fund Application

Application must be completed and returned by November 1 for January dispersal and April 1 for June dispersal. *Assistance in completing this document can be given by the staff of the Concord Baptist Association.*

Name and brief Description of the Project

Describe the Needs being Addressed

Goals/Outcomes of the Project

Brief Descriptions (Use Another Page if Needed)

(Include Preparation Plans and Calendar, Implementing Plans and Calendar and Follow-up Plans)

Budget (Use Another Page if Needed)

Total Cost: _____

Church's Commitment: _____

Amount Requested: _____

Church Support (Use Another Page if Needed)

(Include Pastor's Support and Church Approval)

How Effectiveness is Measured

I Agree to Submit a Final Written Report to the Association within one Month after Completion of Project.

Print Name

(Signature of Pastor or Church Moderator)